ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL, MELMARUVATHUR

DEPARTMENT OF PERIODONTICS

INNOVATIVE TEACHING METHODS-2017

1. TELL SHOW DO METHOD

1. **Tell:** Teacher will explain the student what procedure to be done
2. **Show:** Demonstrate the clinical procedure in study models
3. **Do:** After this student will be asked to perform the procedure in clinics.

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2. BUZZ GROUP

A buzz group allows each member to participate more actively in a discussion.

A sub-group of a bigger class that has been subdivided in order for each member to be more actively-involved in the discussion

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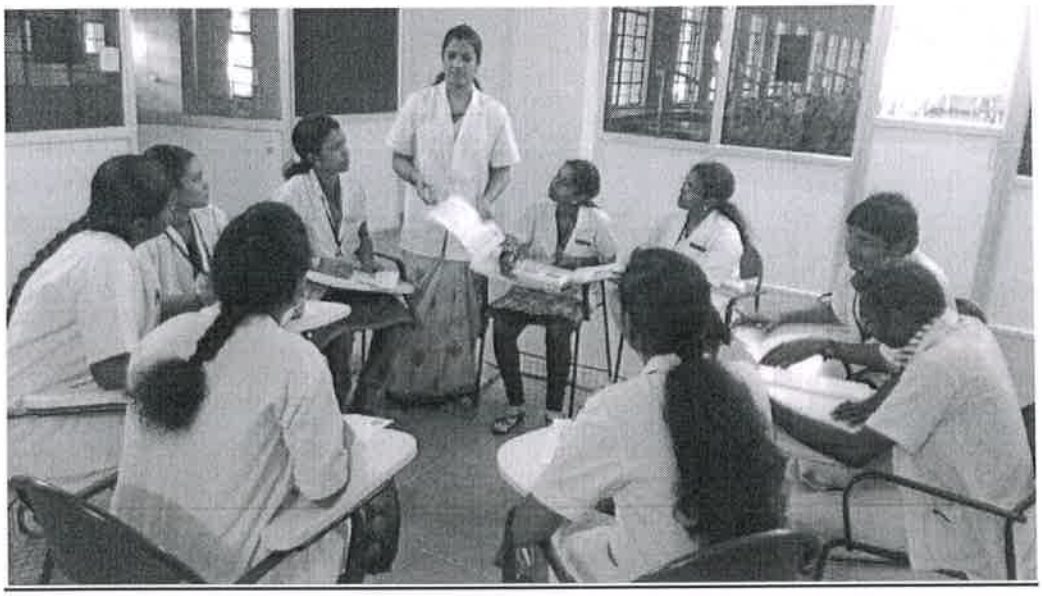
3. GROUP DISCUSSION



G D is essentially an interactive oral process. The group members need to listen to each other and use voice and gesture effectively, use clear language and persuasive style.

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4.PICK AND LEARN

Every student will be given an opportunity to pick topic at random and will be asked to discuss significant points about it which stimulates the interest among the students for better performance

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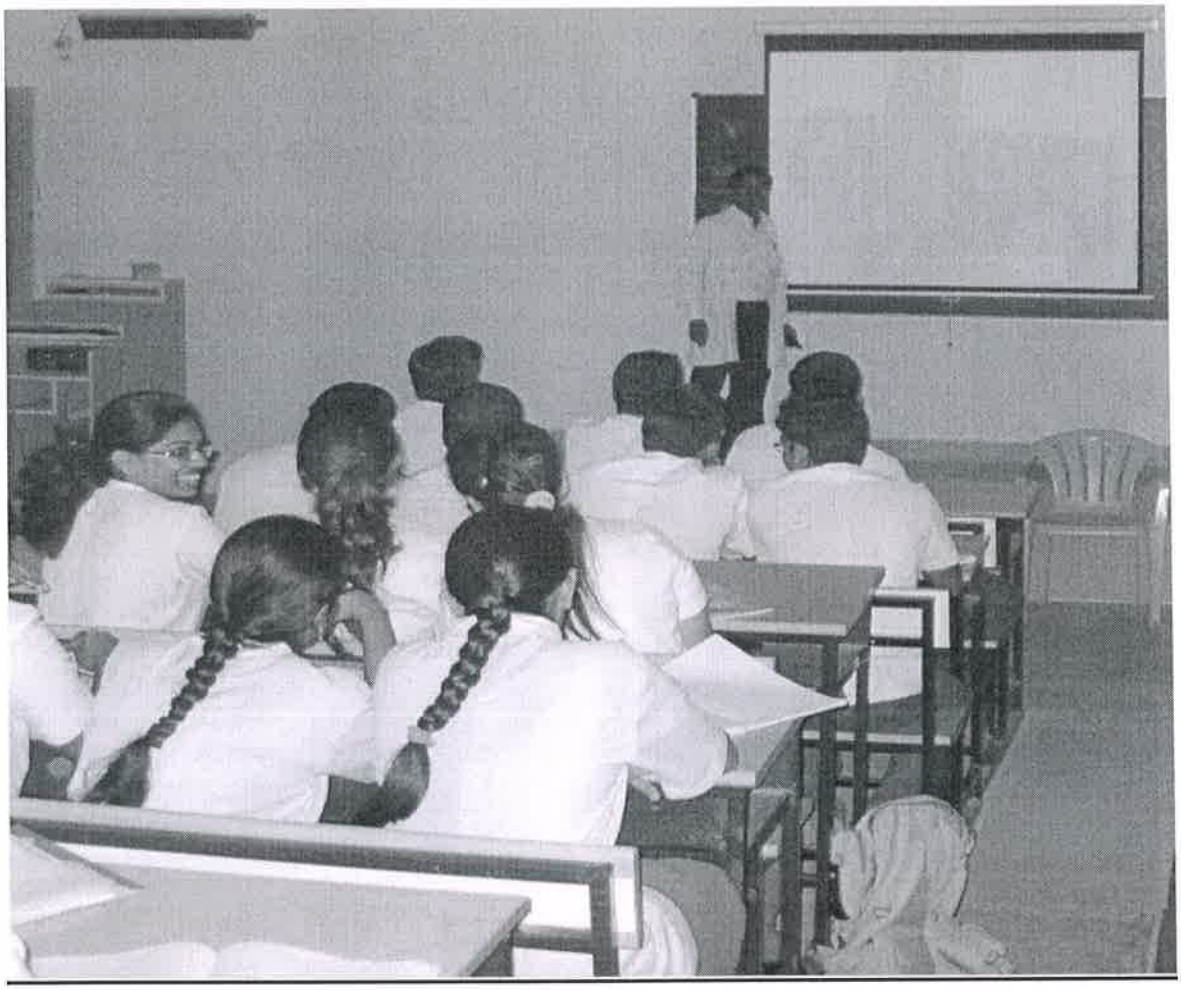
5.VIDEO DEMONSTRATION



Action speaks better than words. Student will be shown clinical videos in between lectures to understand the clinical procedures in a better way.

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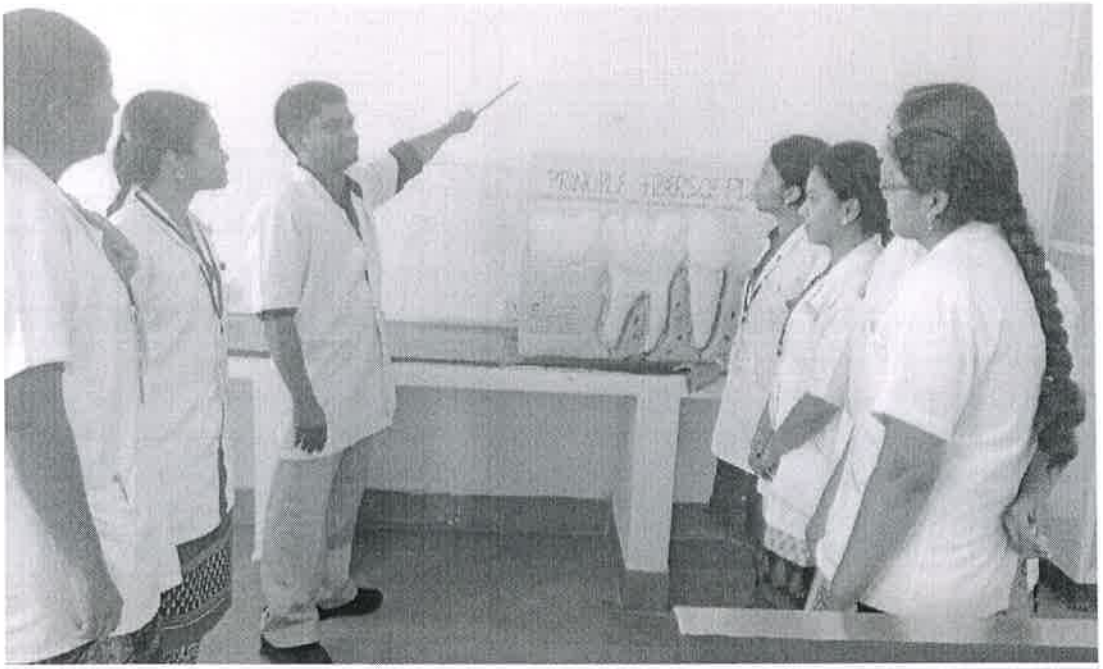
6. STARTING FROM KNOWN TO UNKNOWN



Showing the wall and explaining the significance of bone walls in models thereby better under standing of the concepts.

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7. USE OF MULTIMEDIA AS EFFECTIVE TOOL

Showing important clinical cases and related videos in laptop ,there by increasing interest among students to learn more clinical cases.

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8. **MIND MAP**

Showing the objects at a glance and allowing them to see and register the concepts better pictorial memory will be staying for long term.

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ACADEMIC PLANNING AND DEVELOPMENT

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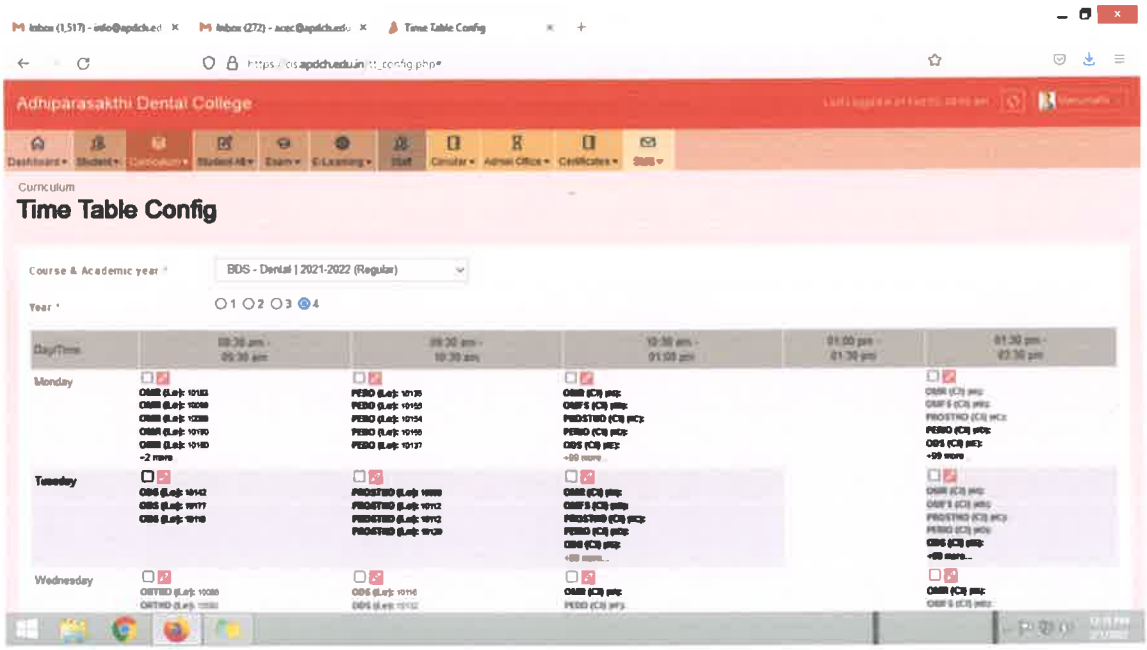
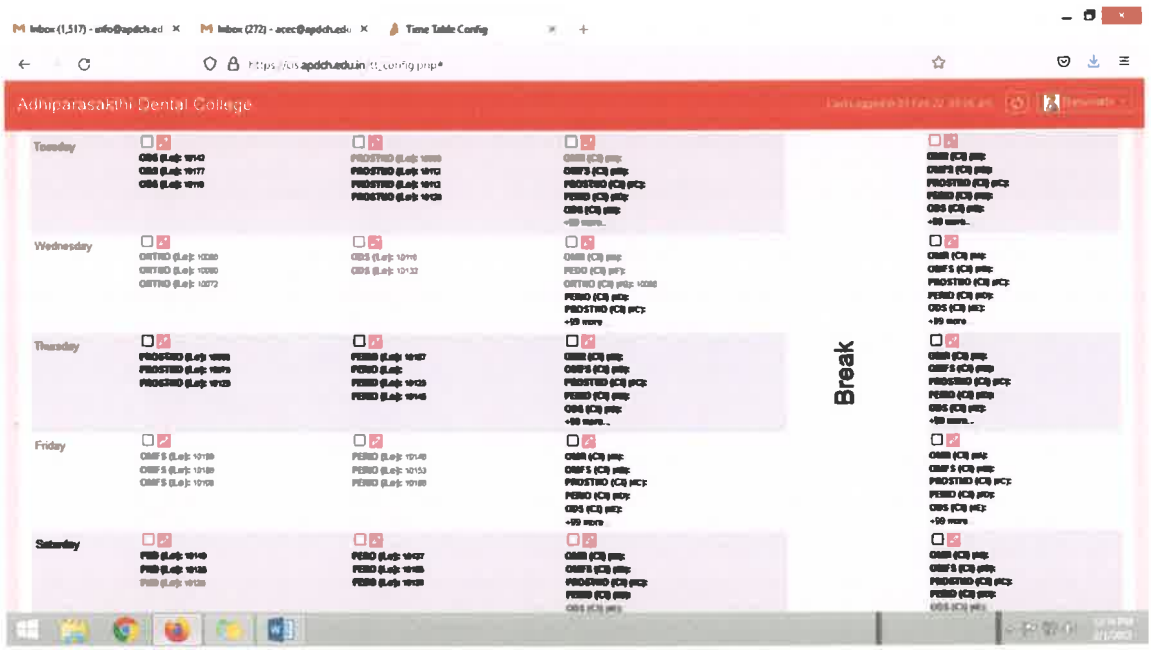
1.ACADEMIC PLANNING AND DEVELOPMENT

ACADEMIC TIME TABLE

TIME TABLE CONFIGURATION





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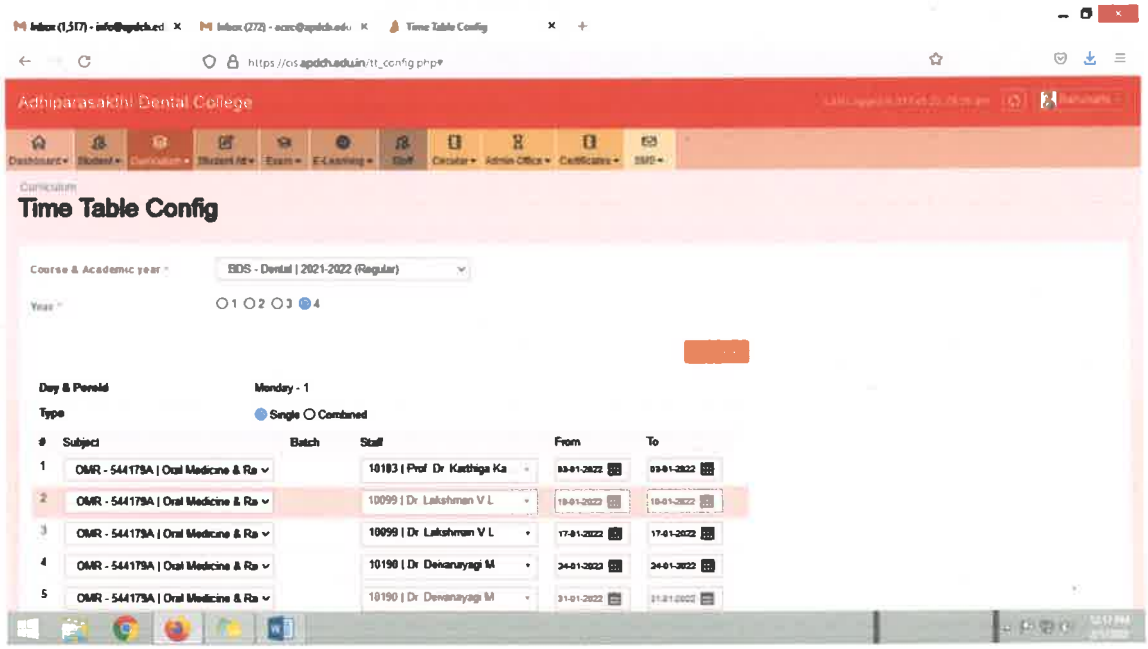
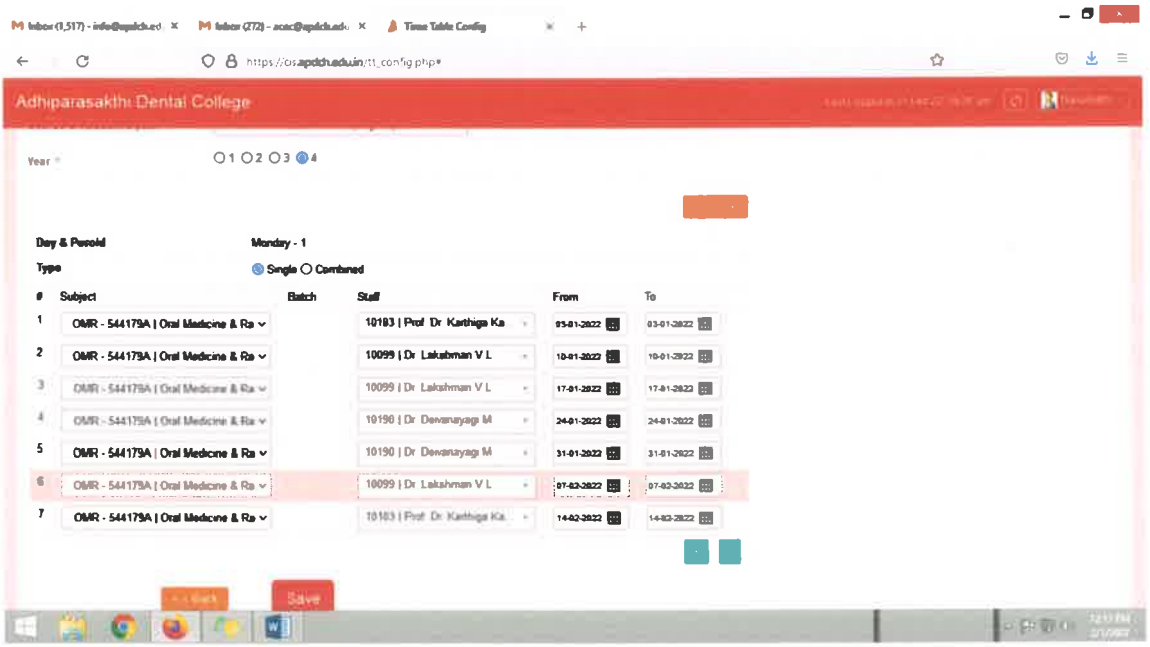
COURSE & ACADEMIC YEAR



DAY & PERIOD



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	ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL MELMARUVATHUR – 608319, KANCHIPURAM DIST., TAMIL NADU				
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ORGANIZATIONAL CONTEXT – Identifying Internal and External Issues

Sl.No	Type	Issue	Monitoring Mechanism
01	Internal	Difficulty in scheduling the lecture	Work schedule file
02		Work Allotment	
		Over lapping	

Interested parties identification and their requirements

Sl.No	Interested parties	Internal – I / External - E	Needs of Interested parties	Expectation of Interested parties	Review
01	Students	I /E	Adhere to DCI & University norms	Order of scheduling the class	Every academic year/MRM
			Completion of syllabus	Practical class in afternoon session	
02	University	E	On time submission of student's details	No error in details	Every academic year /MRM
	Staff			No delay in admission	

Trait	Prepared By:	Sign	Reviewed By:	Sign	Approved By:	Sign	Page no:
Name	Dr.K.Dhivya		Dr.N.Bharath		Dr.S.Thillainayagam		5
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ACADEMIC

PROCESS:	PROCESS OWNER:
Preparation of Work schedule	Principal

Students

WHAT: (Machineries, Equipment's & Materials)
* Academic Calendar
* University website
* DCI website
*

WHO: (Personnel & Competencies)
- Academic cell
- HOD
- Faculty in charge

Students

KEY INPUTS:
* Syllabus - DCI Regulation
*University Requirement
* No. of Hours - Theory & Practical for subjects
* College timing
*Academic Calendar
* Govt. Holiday
*Regular & Additional batch
* Local Holidays
* Previous work

Process of Work schedule for lecture, laboratory and clinical activities

KEY OUTPUTS:
* Release of work schedule

HOW: (Documentation or Method)
* DCI Regulation
* University regulations
* DCI regulations book
* Academic Calendar
* Govt. Holidays

CRITERIA: (Objectives & Targets)
* To zero the discrepancies in no. of hours determined by the regulatory bodies
* On time submission of work schedule to Staff & students

Objective: (1) To zero the discrepancies in no. of hours determined by the regulatory bodies.
(2) Implementation of innovative teaching methodologies by covering 25% lecture hours from the total teaching hours for each term for all subjects for the academic year. **KPI:** Number of hours

Risk & Opportunities: Refer: DOC No: APDCH/DI/A/01; Page No: 6

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Designation	QMS Coordinator		QMS Coordinator		Principal		7

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Preparation of work schedule for lecture, laboratory and clinical activites

1. PURPOSE

- To plan the activities of department in a systematic manner based on the DCI and TN DR. MGR Medical university norms
- To ensure proper functioning of the department activities effectively.

2. OBJECTIVE

- To develop a comprehensive schedule with priorities of curriculum and syllabus.
- To ensure clarity among the faculty and students regarding lecture, laboratory and clinical activities.
- To explain students about their quotas and work status

3. RESPONSIBILITY

- Academic cell.
- Head of the department.
- Faculty in charge

4. DEFINITION: NIL

5. PROCEDURE

- Academic calendar and master time table will be prepared by academic cell according to the DCI norms.
- Calculating number of lecture, laboratory and clinical hours with the academic calendar.
- The practical sessions and work schedules will be formulated by the academic cell.
- Two clinical or preclinical posting will be there for each year students respectively.
- Preclinical and clinical quotas for the academic year will be decided by the HOD and staff in charge.
- These quotas will divided according to their two postings.
- Recording the work done through periodic maintenance of documents and records done and monitored by staff in charge and HOD.
- Any modification /Amendments in the schedule will be brought to the notice of the HOD and recorded.

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- Continuous assessment of work through feedback from students and reviewing the work record.

6. QUALITY RECORDS

6.1 Laboratory
6.1.1. Lab schedule
6.1.2. Student Work Record
6.1.3. Lab manual.

6.2 Clinical -
6.2.1. Clinical schedule
6.2.2. Student record note.

7. REFERENCE

7.1 D.C.I and University Manuals.
7.1.2 Academic and Master Time Table.

8. FORMATS: Work order form

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PROCESS MANUAL - ACADEMIC
(Process of Lesson Plan Preparation)

(BASED ON QUALITY MANAGEMENT SYSTEM ISO 9001:2015)

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ORGANIZATIONAL CONTEXT – Identifying Internal and External Issues

Sl.No	Type	Issue	Monitoring Mechanism
01	Internal	Delay in preparation of lesson plan	Lesson Plan File

Interested parties identification and their requirements

Sl.No	Interested parties	Internal – I /External - E	Needs of Interested parties	Expectation of Interested parties	Review
01	Staff	I	To prepare a proper lesson plan for all the topics to be taught	Sequential organization of the lesson plan	Once in 3 months
02	HODs	I	To formulate learning objectives	To manage timing of the lecture	--do--
			To select a proper teaching – learning method		

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Preparation of Lesson Plan

Sl. No	Process	Process Flow	Risk & Opportunity Identify	Effect of Risk	Risk Category (H/M/L)	Action Taken	Risk Category (H/M/L)	Responsible	Frequency	Type of Risk	Control method
	Preparation of Lesson Plan	Preparing The Didactic Input For Lesson	Improper collection and organization of data's of topic	Lack of proper understanding of the topic	M	Proper organization and planning of lecture	L	HOD, Faculty in charge and Academic Cell	Once in a term (3 months)	Academic	Lesson Plan File
		Getting The Content Right:	Improper formulation of aim, learning objectives and outcome of topic	Deviation of the topic with poor learning outcome and poor understanding of topic	M	Plan the learning objectives and outcomes and attention to difficulty level	L				
		Structuring The Lesson Plan:	Lack of improper attention to the didactic and non didactic content	Lack of Creation of interest among the learners and loss of attention span	M	Get the content appropriate and creation interest of topic with explanation by innovative methods	L				

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		Check for understanding	Improper questioning of the contents of the topic	Poor understanding of the contents	M	Through formal and informal ways check the understanding	L				
		Closure	Non recap of the contents Lack of improper motivation for further learning	Lack of complete delivery of content	M	Proper recap of the events and motivation to make future learning	L				
		Assessment	Lead to improper review of content	Non achievement of learning objective	M	Allocation of topic based of subject skill level and after peer assessment of lesson	L				
		Follow Up Action	Lack of analysis of content	Poor quality of delivery of content	M	For proper review of contents	L				

Legend: H – High; M-Medium; L-Low I –Internal; E-External

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ACADEMIC

PROCESS:	PROCESS OWNER:
Preparation of lesson plan	Principal

Students:

WHAT:
Regulatory bodies
regulations and norms
Website of DCI/university
Academic calendar
Time table
Teaching schedule

WHO:
Faculty
Student
HOD

Students:

KEY INPUTS:
Theory and practical teaching schedule.
Academic calendar.
Time table
Text book
Journals

Process of Preparation of lesson plan

KEY OUPUTS:
Lesson plan formulation

HOW:
Preparing the didactic input for lesson
Getting the Content Right
Structuring the Lesson Plan
Check for understanding
Closure
Assessment
Follow Up Action

CRITERIA:
Formulate the learning objectives
To sustain learners attention
Attaining the continual improvement
To aid in understanding the concepts of planning the lessons ahead.
Improvement in teaching and learning experience
Defining and listing the elements related to the knowledge

Quality Objective: Lesson plan Vs actual conduct is 100%.

KPI: Lecture hours

Risk & Opportunities: Refer: DOC No: APDCH/DI/A/02; Page No: 11 & 12

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Preparation of Lesson Plan

1. **Purpose :**
   1.1 To formulate the learning objectives.
   1.2 To aid in preparation and sequential organization of the content of lesson.
   1.3 To manage timing of lecture /planning a lecture
   1.4To select proper teaching learning method.
   1.5 To act as evaluation and referencing tool in attaining the continual improvement of the particular topic based on feedback from students

2. **Objective :**
   2.1 To aid the faculty in understanding the concepts of planning the lessons ahead.
   2.2 To make improvement in teaching and learning experience.
   2.3 To aid in defining and listing the elements related to the knowledge aspect of a lesson.
   2.4To aid in the explanation of principles behind the elements of lesson plan.
   2.5 To channelize/aid in adapting various methods to sustain learners attention

3. **Responsibility:**
   3.1 Faculty and Student (PG)
   3.2 HOD
   3.3 Academic cell

4. **Definition:**
   Lesson Plan: Smallest unit of experiences and activities related to education provided to the learners. Written account of educational objectives to be realized and specific means by which these are to be attained during a lesson.

5. **Procedure :**
   5.1 Preparing The Didactic Input For Lesson:
   5.1.1. Before the class get the date and time of the lecture
   5.1.2. Organize the data collection needed
   5.1.3. Know the audience
   5.1.4. Decide the mode of teaching
   5.1.5. Check for the appropriateness of the topic
   5.1.6. Collect, collate and format a comprehensive content for the topic as appropriate for their level of learning
   5.2: Getting The Content Right:
   5.2.1. Set the aim
   5.2.2. Specify the objectives
   5.2.3. Follow the principles of learning outcomes
   5.2.4. Understand the difficulty level of topic

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5.3 Structuring The Lesson Plan:

5.3.1. Gain the attention and set induction
5.3.2. Motivate-explain –importance of topic.
5.3.3. Asses the prior knowledge – through pre test.
5.3.4. Elicit the objectives/show the overview of content.
5.3.5. Cover the objectives
5.3.6. Maintain attention by non didactic methods.
5.3.7. Interact with the students through – active learning principle (Tell-show-do)
5.3.8. Use the teaching and learning principles.
5.3.9. Ask the students to recall on what they have learnt.
5.3.10. Ask to relate to the objectives and asses the level of achievements
5.3.11. Summarize the key point.
5.3.12. Ensure application of knowledge.
5.3.13. Use effective exit strategy to ensure attendance in next class.
5.2. **Non Didactic Part** 5.2.1: Is done midsession to prop up sagging attention. 5.2.2: classroom activity – problem solving

5.3.Check for understanding:

5.3.1 Through question session to determine the understanding

5.4:Closure:

5.4.1: Recap key points to consolidate knowledge/comprehension with take home message.
5.4.2: Use strategies to inspire and motivate students to learn further

5.5. Assessment:

5.5.1: Formal/informal – if students have accomplished - the objective
5.5.2: Through follow-up – assignments.

5.6. Follow Up Action: Through Feedback

6. **Quality Records**:
6.1. Lesson plan file
6.2. Feedback form: 1. Student 2. Peers
6.3. Teaching schedule
6.4. Lecture log book.

7. **Reference :**
7.1. DCI/University Manual
7.2. Academic Calendar
7.3. Text Book
7.4. Journal References

8. **Formats:** Lesson Plan

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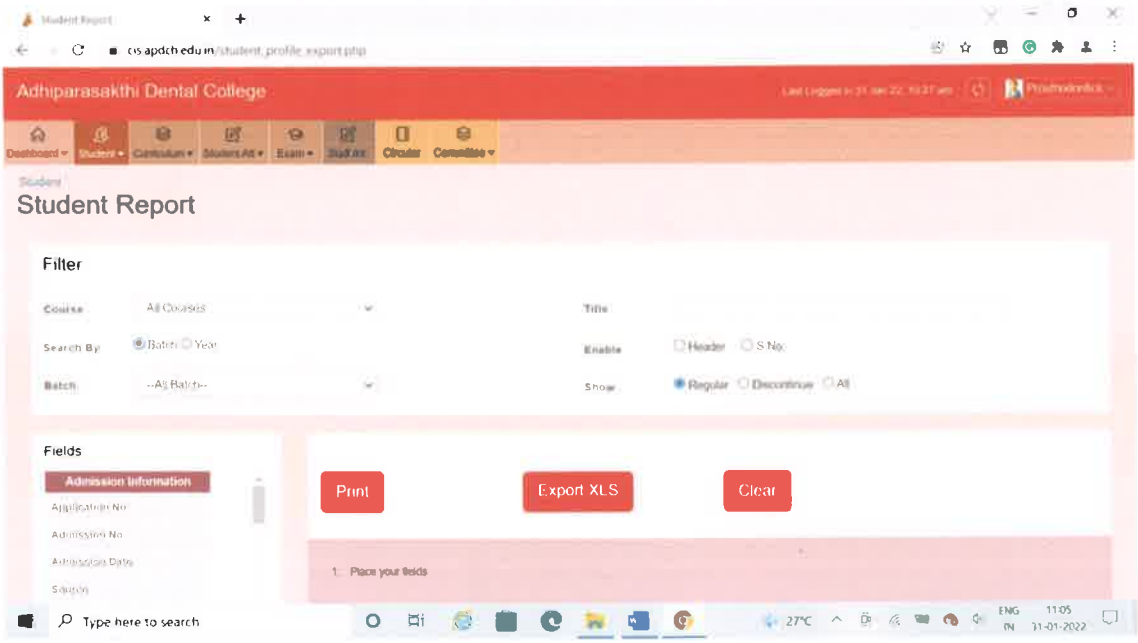
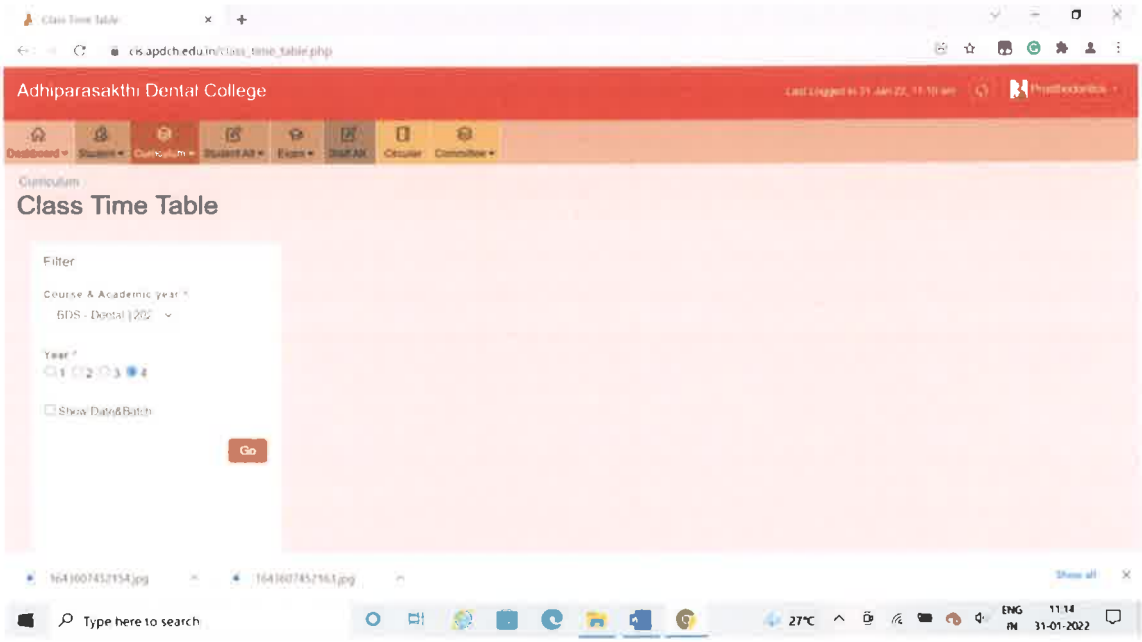
1. Student dash board consists of UG, PG & Interns attendance.



CLASS TIMETABLE



PRINCIPAL
Prof.Dr.S.Karthiga Kannan, MDS.,
ADHIPARASAKTHI
DENTAL COLLEGE & HOSPITAL
Hospital Road, Melmaruvathur
Cheyyur Taluk, Chengalpattu District
Tamil Nadu - 603 319

Omsakthi

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DENTAL COLLEGE & HOSPITAL

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A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

Class Time Table
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Adhiparasakthi Dental College

Filter

Course & Academic year *
BDS - Dental | 202

Year *
1 2 3 4

Show Date&Batch

Go

Time Table

Print

Day/Time	08:30 am - 09:30 am	09:30 am - 10:30 am	10:30 am - 01:00 pm	01:00 pm - 01:30 pm	01:30 pm - 03:30 pm
Monday	Oral Medicine & Radiology (Le)	Paediatric & Previntive Dentistry (Le)	Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown & Bridge (Cl) Periodontology (Cl) Conservative Dentistry & Endodontics (Cl) Paediatric & Previntive Dentistry (Cl) Orthodontics & Dentofacial Orthopedics (Cl) Public Health Dentistry (Cl)		Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown & Bridge (Cl) Periodontology (Cl) Conservative Dentistry & Endodontics (Cl) Paediatric & Previntive Dentistry (Cl) Orthodontics & Dentofacial Orthopedics (Cl) Public Health Dentistry (Cl)
Tuesday	Conservative Dentistry & Endodontics (Le)	Prosthodontics and Crown & Bridge (Le)	Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown &		Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown &

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Class Time Table
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Adhiparasakthi Dental College

Wednesday	Orthodontics & Dentofacial Orthopedics (Le)	Conservative Dentistry & Endodontics (Le)	Oral Medicine & Radiology (Cl) Paediatric & Previntive Dentistry (Cl) Orthodontics & Dentofacial Orthopedics (Cl) Periodontology (Cl) Prosthodontics and Crown & Bridge (Cl) Conservative Dentistry & Endodontics (Cl) Oral & Maxillofacial Surgery (Cl) Public Health Dentistry (Cl)	Break	Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown & Bridge (Cl) Periodontology (Cl) Conservative Dentistry & Endodontics (Cl) Paediatric & Previntive Dentistry (Cl) Orthodontics & Dentofacial Orthopedics (Cl) Public Health Dentistry (Cl)
Thursday	Prosthodontics and Crown & Bridge (Le)	Periodontology (Le)	Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown & Bridge (Cl) Periodontology (Cl) Conservative Dentistry & Endodontics (Cl) Paediatric & Previntive Dentistry (Cl)		Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown & Bridge (Cl) Periodontology (Cl) Conservative Dentistry & Endodontics (Cl) Paediatric & Previntive Dentistry (Cl)

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Adhiparasakthi Dental College and Hospital Melmaruvathur - 603 319

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Class Time Table
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Adhiparasakthi Dental College

Friday	Oral & Maxillofacial Surgery (Le)	Periodontology (Le)	Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown & Bridge (Cl) Periodontology (Cl) Conservative Dentistry & Endodontics (Cl) Paediatric & Previntive Dentistry (Cl) Orthodontics & Dentofacial Orthopedics (Cl) Public Health Dentistry (Cl)	Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown & Bridge (Cl) Periodontology (Cl) Conservative Dentistry & Endodontics (Cl) Paediatric & Previntive Dentistry (Cl) Orthodontics & Dentofacial Orthopedics (Cl) Public Health Dentistry (Cl)
Saturday	Public Health Dentistry (Le)	Paediatric & Previntive Dentistry (Le)	Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown & Bridge (Cl) Periodontology (Cl) Conservative Dentistry & Endodontics (Cl) Paediatric & Previntive Dentistry (Cl)	Oral Medicine & Radiology (Cl) Oral & Maxillofacial Surgery (Cl) Prosthodontics and Crown & Bridge (Cl) Periodontology (Cl) Conservative Dentistry & Endodontics (Cl) Paediatric & Previntive Dentistry (Cl)

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STAFF INCHAREGE FOR CLASS

Class Time Table
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Adhiparasakthi Dental College

Staff

Oral Medicine & Radiology (Le)	- Prof. Dr. S Karthiga Kannan, Dr. V L Lakshman, Dr. M Deivanayagi	Paediatric & Previntive Dentistry (Le)	- Dr. S Preethi Archana, Dr. C Anagha, Dr. S Dhivya, Dr. A Selva Balaji
Orthodontics & Dentofacial Orthopedics (Cl)	- Dr. R Sumanth Kumar	Orthodontics & Dentofacial Orthopedics (Le)	- Dr. R Sumanth Kumar, Dr. C Ananda Devi, Dr. R Ramya
Periodontology (Le)	- Dr. J Selvakumar, Dr. Priyanka Pampani, Dr. T Sivasankari, Dr. S Parthiban, Dr. K Indhu, Dr. E Ramnath	Prosthodontics and Crown & Bridge (Le)	- Dr. I Ramesh Kaarthick, Dr. Sakshi Madhok, Dr. K Prabhu, Dr. A Krubakaran, Dr. S Anand
Conservative Dentistry & Endodontics (Le)	- Dr. B Hema Sathya, Dr. N Senthil Nathan, Dr. S Sathish, Dr. V Sudhakar	Oral & Maxillofacial Surgery (Le)	- Dr. S Mariam, Dr. M James Antony Bhagat
Public Health Dentistry (Le)	- Dr. K Rajeswary, Dr. S Kalaivani		

HOD's Sign Oral Medicine & Radiology	HOD's Sign Pedodontics & Preventive Dentistry	HOD's Sign Orthodontics & Dentofacial Orthopaedics	HOD's Sign Periodontics & Implantology	HOD's Sign Prosthodontics and Crown & Bridge	HOD's Sign Conservative Dentistry & Endodontics
HOD's Sign Oral & Maxillofacial Surgery	HOD's Sign Public Health Dentistry	HOD's Sign Soft Skill			

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STATEMENT OF MARKS

Statement of Marks

cis.apdch.edu.in/term_report_statement.php

Adhiparasakthi Dental College

Exam

Statement of Marks

Exam * University Exam (August)

BDS | Dental | 2019-2020 ○ 1 Year ◉ 2 Year ○ 3 Year ○ 4 Year

Print

#	ROLL NO	REG. NO	STUDENT NAME	APP	NO. OF PAPERS	PATH & MICRO THE 100	PATH & MICRO PRA 100	PATH & MICRO TOT 200	PHARMA THE 100	PHARMA PRA 100	PHARMA TOT 200	DM/PRO - ODS THE 100	DM/PRO - ODS CLI 100	DM/PRO - ODS TOT 200	PRE-ODS CLI 100	PRE-ODS TOT 100	PRE-PROSTHO CLI 100	PRE-PROSTHO TOT 100	OVER ALL TOTAL	RESULTS
1	1819001	541813501	Aafrin Fathima M	1	5	73	83	156	80	75	155	70	78	148	72	72	69	69	600	PASS
2	1819002	541813502	Abinesh B	1	5	65	83	148	77	71	148	57	66	123	72	72	76	76	567	PASS
3	1819004	541813504	Aboobackensithiq A	1	5	62	74	136	76	75	151	53	73	126	73	73	73	73	559	PASS
4	1819005	541813505	Ajay Sabari Ganesh N K	1	5	58	71	129	79	75	154	60	65	125	71	71	68	68	547	PASS
5	1819007	541813507	Anand J P	1	5	58	70	128	73	78	151	59	77	136	72	72	70	70	557	PASS

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DEPARTMENT STAFF DAILY ATTENDANCE

Daily Attendance

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Adhiparasakthi Dental College

Staff Att

Daily Attendance

Date 31-01-2022 ◉ Teaching ○ Non Teaching ○ All

Print

S.NO.	S.ID	STAFF NAME	DESIGNATION	IN		OUT		OTHER FP
Prosthodontics and Crown & Bridge								
1	10058	Dr. Prabhu K	Professor & HOD	08.21 am	Present	-	No FP	
2	10129	Dr. Anand S	Professor	08.28 am	Present	-	No FP	
3	10079	Dr. Kirubakaran A	Reader	08.18 am	Present	-	No FP	
4	10112	Dr. Sakshi Madhok	Reader	-	No FP	-	No FP	
5	10150	Dr. Arunkumar V R	Reader	08.12 am	Present	-	No FP	
6	10161	Dr. Thamarasaiyan K.M	Reader	-		-		
7	10087	Dr. Karthik V C	Lecturer	08.18 am	Present	-	No FP	
8	10088	Dr. Ramesh Kaarthick I	Lecturer	08.13 am	Present	-	No FP	
9	10128	Dr. Sonia Abraham	Lecturer	08.12 am	Present	-	No FP	
10	10158	Dr. Kabilan P	Lecturer	08.17 am	Present	-	No FP	

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Title	Luting cements		
Staff	Dr. Bharath		
Date	13.02.2020	**Time / Duration**	8.30 am-9.30am
Objective	At the end of the class, the student must know		
	To know about the various luting cements		
Key Points to be covered	1. Classification of luting cements 2. Manipulation of each luting cement 3. Advantage and disadvantages		

Planning

Time/ Duration	Sub Topic	Activity (Teaching Aids)	Assessment	Resources
20 minutes	Classification of luting cements	Power Point Presentation	questioning	Endodontics textbook materials
20 minutes	Manipulation of each luting cement	Power Point Presentation	questioning	Endodontics textbook materials
15 minutes	Advantage and disadvantages	Discussion and questionnaire	questioning	
Recap Points	1. Classification of luting cements 2. Manipulation of each luting cement 3. Advantage and disadvantages			

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